

GRADUATE CHANGE OF PROGRAM REQUEST  
Graduate Program in EE/CE/TE

**Step 1 – To be completed electronically by Student**

UTD ID:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

UTD Email: \_\_\_\_\_ PhD Advisor: \_\_\_\_\_

Graduate Program: \_\_\_\_\_ If EE, Research Area: \_\_\_\_\_

Requested Graduate Program Change:	Close PhD & begin MS	Add MS to PhD
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Provide a brief reason for your request:

By my signature below, I affirm that I have consulted with my PhD Advisor.

If applicable, as a F-1 or J-1 student, I have contacted ISSO regarding my change of graduate program. I understand a change to my academic program will have immigration consequences. These include the need to apply for updated immigration documents. I understand the potential consequences to my immigration status.

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Student Signature\*
Date

PhD Advisor  
Comments

Approve  
Deny

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PhD Advisor Signature\*
Date

**Step 2 - Routing Instructions:** Email to [ecegradprogram@utdallas.edu](mailto:ecegradprogram@utdallas.edu) for further approvals

Approve  
Deny

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ECE Graduate Program Head\*
Date

Approve  
Deny

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ECS Associate Dean for Academic Affairs\*
Date

### Step 3 – Digital Signature and Routing Instructions

\*Digital signatures must be procured using a UTD computer and the UTD email address must be visible on the signature pane.

**\*\*E-mail this completed request to: ECE Graduate Program Office [ecegradprogram@utdallas.edu](mailto:ecegradprogram@utdallas.edu)**