





A. PhD Forms

1. [ECE Doctoral Qualifying Exam*](#) 
2. [Dissertation Committee Appointment Form](#) 
 - This form must be submitted after passing the QE and in the semester the student completes fifty four (54) credit hours
 - The minimum number of Dissertation Committee Members is four (4)
 - ◇ The majority or at least two (2) out of four (4) EE dissertation committee members must have greater than 50% appointments in the ECE Department at UTD
 - ◇ The majority or at least two (2) out of four (4) CE or TE dissertation committee members must be affiliated with the CE/TE programs at UTD
 - ◇ Student completes the form electronically & obtains all committee member signatures. If opting for digital signatures, please use a UTD computer and make sure that the UTD email address is visible on the signature pane
 - For ECE Department Head and Graduate Dean signatures, email the pdf to ecegradprogram@utdallas.edu
3. [Change in Dissertation Committee Membership](#)
 - The PhD Advisor must email the Dean of Graduate Studies to provide a justification regarding the need to change committee member(s).
 - The Graduate Dean provides feedback and instructions to complete a new graduate committee appointment form.
 - The student or PhD Advisor forwards both email chain between the PhD Advisor and Graduate Dean, & revised dissertation committee appointment form to ecegradprogram@utdallas.edu.
4. [Report of Examination for Doctoral Proposal*](#) 
 - The doctoral proposal examination must be passed at least one semester prior to the scheduled dissertation final oral examination
 - The examination report form is due within three (3) business days of the examination
 - Make a duplicate for your records
 - Submit the original to the ECE Graduate Program Office, ECSN 4.524 or email the pdf to ecegradprogram@utdallas.edu
 - Email a copy to [ECE HR](#) and cc your PhD Advisor
5. **PhD Links**
 1. [PhD Request for Final Oral Examination](#) 
 - This form is due a minimum of two (2) weeks prior to the scheduled dissertation final oral examination
 2. [Office of Graduate Studies](#) and [Academic Calendar](#)
 - Check both links for instructions and deadlines
 3. [Dissertation Presentation Details](#)
 - This online form is due a minimum of two (2) weeks prior to the scheduled dissertation final oral examination
 4. [Formatting & Submission Guidelines for Doctoral Dissertation](#)

* Students must be registered for, at least, minimum three graduate coursework hours in the semester taking the doctoral qualifying examination (QE) and doctoral proposal examination.