



Teaching Assistant Positions FAQ

Electrical Engineering Department

EE/CE/TE Graduate Programs

Who is eligible to receive TA funding?

New or existing PhD or MS-thesis students (MS-thesis category is determined by having a MS-thesis degree plan on file.) For Summer of an academic year, only existing Spring TAs are eligible to apply.

How to apply for TA positions?

The TA application is viewable at the website

<http://www.ee.utdallas.edu/graduate/financialassistance.html> but can only be submitted from Feb 1 through Feb 15 of each year for the following academic year TA positions. As part of a TA application, it is required to provide a recommendation by faculty members (in particular, from dissertation or thesis advisor) who have their main appointments in the EE Department.

How will faculty members make a recommendation?

Faculty members will be asked to email the names of two recommended students per faculty member to Suzy Newsom in a ranked order in response to her email regarding TA positions. For Summer, faculty members will be asked to email the name of one recommended student per faculty member among existing Spring TAs to Mrs. Newsom in response to her email regarding Summer TA positions.

What criteria are used by the TA Awards Committee for TA selection?

TA awards are merit-based. The following criteria play major roles in selecting TAs by the TA Awards Committee: GPA, GRE scores, any prior TA evaluation or experience, being PhD student, faculty recommendation.

When will TA applicants be informed of the decision regarding their applications?

TA offers are scheduled to be completed by the end of April for the academic year that follows. If no response to a TA application is provided by the end of April, it means that the application was not selected.

What happens if a TA application is submitted late?

Late applications will be considered only when a TA offer is declined or vacated.

What is the pay for a TA position?

\$1850/month for entry-level PhD and MS students normally for 9 months, i.e. Fall and Spring semesters. The rate increases to \$1950/month after passing the PhD Qualifying Exam, and to \$2150/month after passing the PhD Preliminary Exam.

Does a TA position provide tuition assistance?

A TA position provides up to 9 credit hours of paid tuition per long semester, plus the Erik Jonsson School Supplemental Fee of \$40/semester hour, up to 9 hours. Other fees need to be paid by the TA awardee.

Does a TA position cover health insurance?

A TA position does not cover health insurance. Health insurance needs to be selected and paid by the TA awardee.