



ECE Doctoral Qualifying Exam Submission Timeline Fall 2023

Deadline	Notes About Deadlines	QE Steps	Responsible Entity
August 30, 2023	5 business days before Census day of full-term session of a long semester (Fall/Spring)	File petition to postpone QE. Valid justification along with a letter of support from advisor must be sent to ecegradprogram@utdallas.edu	Student & Phd Advisor
September 7, 2023	Census day of full-term session of a long semester	Submit QE Application to ECE Graduate Program Office	Student & Phd Advisor
September 14, 2023	Census day plus 5 business days	Send QE Application to PPC	ECE Graduate Program Office
September 21, 2023	Census day plus 10 business days	Submit QE Presentation Details Online (title, abstract, date, time & venue)	Students (Student should make room reservation; Contact PhD Advisor's Administrative Assistant)
September 28, 2023	Census day plus 15 business days	PPC takes necessary action	PPC
October 4, 2023	Census day plus 20 business days	Post exam schedule online	ECE Graduate Program Office
October 11, 2023	Census day plus 25 business days	Start Date: QE Part 2 Avoid (Fall Break: November 21 - 23)	Student and PhD Advisor for first attempt.
November 27, 2023	5 business days before last day of weekday classes	End Date: QE Part 2	Exam Committee Chair for second attempt.
November 27, 2023	5 business days before last day of weekday classes	Submit Doctoral Qualifying Exam Part 2 Evaluation form-First Attempt or Second Attempt form to ECE Graduate Program Office	PhD Advisor, participating faculty members for first attempt. Student and Exam Committee Chair for the second attempt.
December 7, 2023	Last Day of Weekday Class	Submit List of QE Part 2 results to PPC	ECE Graduate Program Office
December 20, 2023	Last business day of grading period	QE part 2 final decision (for cases requiring PPC's action)	PPC
December 20, 2023	Last business day of grading period	Inform students and PhD Advisor of QE part 1 and part 2 results	EE Dept Head/Designate (ECE Graduate Program Office)
December 20, 2023	Last business day of grading period	Submit list of QE part 1 & part 2 results to PPC and update in SIS if needed	ECE Graduate Program Office