

REQUEST FOR INDIVIDUAL INSTRUCTION EE/CE/TE Graduate Program

| Step 1 – To be completed electronically by Student PRIOR to registration Date of Request | | | | |
|---|-------------|---------------------|--------|--------------|
| Last Name | First Name | | UTD ID | |
| Semester | Year | E-mail | | |
| Instructor | | Course | | Credit Hours |
| I am availablefor face-to-face instruction If No, you are not eligiblefor Individual Instruction; no further action. | | | Yes | No |
| My overall GPA is 3.0 or better If No, you are not eligible for Individual Instruction; no further action. | | | Yes | No |
| Is course instructor a full-time ECE faculty or an ECE affiliate? If No, you are not eligible for Individual Instruction; no further action. | | | Yes | No |
| (Routing Instruction: If eligible for Individual Instruction, email this form to the Instructor) | | | | |
| Step-2 To be completed by Instructor | | | | |
| Course Title: | | | | |
| Course Description: | | | | |
| Evaluation and Assessment Red | quirements: | | | |
| Step 3 – Signatures and Approvals | | | | |
| I, agree with the Course Description and Assessment Requirements as described above; and I acknowledge that only three (3) credit hours of Individual Instruction count towards my degree plan. | | | | |
| Student Signature | Date | Instructor Sigi | nature | Date |

<u>Instructions</u>: This completed form must be emailed to <u>ecegradprogram@utdallas.edu</u> along with a <u>registration</u> add/drop form (provide course prefix & number, instructor signature and credit hours). (Graduate students working on internship assignments will have to meet instruction rules as set by IPP and ISSO).