



REQUEST FOR WAIVER OF PREREQUISITE EE/CE/TE Graduate Program

Step 1 – To be completed electronically by Student

UTD ID: _____

Last Name: _____ First Name: _____

Degree Program: Anticipated Semester Admitted: _____ Year Admitted: _____

Anticipated Graduation Semester: _____ Anticipated Graduation Year: _____

If previously requested, date submitted: _____ Email: _____

Previous College/University: _____

Previous College/University Course Number: _____ Semester/Year Completed: _____

Course Title: _____ Credit Hours: _____ Grade: _____

UTD Prerequisite
Course Number: _____ UTD Course Title: _____

A copy of the official transcripts and course description must be submitted with this request. See page 2 for checklist of prerequisite course waiver and form submission options.

I affirm the information provided is true and accurate. If such information is found to be falsified or inaccurate, I understand it may be grounds for cancellation of enrollment and/or disciplinary action.

Student Signature Date

Routing Instruction: Email to ECE Graduate Program Office, ecegradprogram@utdallas.edu, for Step 2)

Step 2—To be completed by Graduate Advisor

Graduate Advisor/Reviewer Comments:

Approved

Denied

Step 3 – Signatures and Approvals

Graduate Advisor Signature Date Graduate Program Head Signature Date

(Routing Instruction: ECE Graduate Program Office emails the student regarding outcome of request)



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Checklist for Waiver of Prerequisite Course

| | | |
|--|-----|----|
| Was course completed AFTER you applied to UTD? | Yes | No |
| Did you receive a grade of B or better? | Yes | No |

If No to either question, you are not eligible for a waiver. No further action.

If Yes to BOTH questions, submit the following documents with your request to the EE Graduate Program Office (In person: ECSN 4.524; by mail: 800 W. Campbell Rd, EC33 | Richardson, TX 75080 | USA; or by email: ecegradprogram@utdallas.edu):

- 1) Copy of official transcript
- 2) Catalog description and/or official course outline from accredited United States universities, **or**
- 3) If no catalog description is available (foreign universities only)
 - a. An official course description is to be emailed directly to the Electrical Engineering Graduate Program Office ecegradprogram@utdallas.edu from the university, signed by a university official ranking department chair or higher.
 - b. Submit the following university information
 - Name of university
 - Name of university official
 - University e-mail address
 - University phone number
 - University fax number